



**2022 INVESTIGATION AND ENGINEERING SERVICES –
DONALDSON AND SEELING CHANNEL PROJECT AREAS RFQ
Solicitation Number: PS-00125**

**ADDENDUM 2
February 23, 2022**

To Respondent of Record:

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| QUESTIONS |
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1. **QUESTION:** Attachment I, Similar Projects and Past Performance (Page 29 of 111) requests five relevant projects completed in the past 5 years, while Attachment II (page 34 of 111) requests five relevant projects completed within the past 10 years. Please clarify if projects should be completed in the past 5 or 10 years.

Response: Projects should be completed in the past five (5) years. Please refer to Item #3 in the Changes to the RFQ section of this Addendum.

2. **QUESTION:** Attachment I, Similar Projects and Past Performance (Page 29 of 111) notes "Similar projects are considered wastewater/SSO projects of similar scope, pipe diameter and contract value." Will SAWS consider utility, road, and forensic analysis projects as "similar projects"?

Response: Yes, SAWS will consider utility, road, and forensic analysis projects as "similar projects." Please refer to Item #2 in the Changes to the RFQ section of this Addendum.

3. **QUESTION:** Will SAWS extend the due date due to the volume of technical information available to review?

Response: No, SAWS will not extend the due date as the City of San Antonio is looking for a timely resolution. Please note that the additional information provided to potential Respondents for this RFQ is for informational purposes only. The Respondent is not required to provide a resolution as part of their submittal, but rather should use the information provided to assist in responding.

4. **QUESTION:** Can the quality assurance lead and quality control review lead be one individual, or do they have to be multiple people?

Response: Yes, they can. However, Respondent must take into account the requirements for both job descriptions in the Scope of Services and accurately depict in their project approach, how the intended individual will perform these services to meet SAWS' requirements.

5. **QUESTION:** Does the prime firm/Respondent have to have A2LA or AASHTO certifications or can those certifications requirements be fulfilled by subconsultants?

Response: The certification requirements may be filled by the subconsultant so long as the Respondent clearly identifies the subconsultant's role in the organizational chart.

6. **QUESTION:** Will the designer selected also oversee the construction phase?

Response: If SAWS elects to proceed with the Supplemental Services for this contract, the Respondent firm selected will oversee the construction phase.

7. **QUESTION:** Will SAWS consider extending the deadline to accommodate the volume of available information, and questions not being answered until 2/23?

Response: See response to Question #3 in this Addendum.

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| CHANGES TO THE RFQ |
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1. Page 13, Section I.E. Additional Requirements, Item 1 is modified to read as follows:

“Respondent when submitting a proposal for this project, should be aware and understand that SAWS may or may not proceed with the tasks within the Supplemental **Services** since this will be determined based on the information obtained from the Basic Scope of Services.”

2. Page 29, Attachment I, Evaluation Criteria Details and Requirements. The first Submission Reminder in the Similar Projects and past Performance section has been modified to read as follows:

“Similar projects are considered **Water, Sewer, Drainage, Road and Forensic Investigations and Design, as well as**, wastewater/SSO projects of similar scope, pipe diameter and contract value.”

3. Page 34 Attachment II, Similar Projects and Past Performance Project Table. The first sentence of the second paragraph of the Project Tables in Attachment II is modified to read as follows:

“In the Project Tables below, provide the required information for five (5) relevant projects of similar size, scope, and complexity to the Project in this RFQ that were **completed** within the last five **(5) years** in which Respondent has performed services similar to those sought in this RFQ.”

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| END OF ADDENDUM |
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This Addendum, including these two (2) pages, is seven (7) pages with attachments in its entirety.

Attachment:

Attachment II, Evaluation Criteria Forms, Similar Projects and Past Performance, Project Tables

**Attachment II
Evaluation Criteria Forms
Similar Projects and Past Performance
Project Table**

When filling out the forms below, use only the space provided in this form, unless otherwise indicated. If all fields are not completed, the Respondent is at risk for being rejected due to non-responsiveness. It is not acceptable to indicate “see attached” on these forms.

In the Project Tables below, provide the required information for five (5) relevant projects of similar size, scope, and complexity to the Project in this RFQ that were **completed** within the last **five (5) years** in which Respondent has performed services similar to those sought in this RFQ. Additional requirements include: minimum of three (3) of the five (5) projects shall have been performed by the Respondent. A maximum of two (2) of the five (5) projects may be performed by a Key Sub-consultant. The proposed PM shall be an employee of the Respondent. The proposed PM shall have participated in at least two (2) of the five (5) projects. Technical Lead(s) shall have participated in at least one (1) of the five (5) projects submitted. Key Personnel shall have participated in at least two (2) of the five (5) projects.

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| Project #1 Name: | |
| Utility Owner (Name, City, and State): | |
| Utility Representative Name, Title, and Current Contact Information (Phone and Email): | John Doe Engineering Manager (XXX) XXX-XXXX John.Doe@XXXXXX.org |
| Design Contract NTP: | |
| Design Duration in Months (from Contract Award to Award of Construction Contract): | |
| Construction Contract NTP | |
| Construction Duration in Months (from NTP to Final Completion): | |
| Construction Contract Value: | |
| Detailed Project Description: | |
| Provide an explanation for how this project is similar to the Project within this RFQ | |
| Key Personnel (to include Personnel Titles and Specific Project Tasks). | |
| Total Number of Change Orders and Number of Owner-requested Change Orders: | |

Attachment II
Evaluation Criteria Forms
Similar Projects and Past Performance
Project Table *(continued)*

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|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Project #2 Name: | |
| Utility Owner (Name, City, and State): | |
| Utility Representative Name, Title, and Current Contact Information (Phone and Email): | John Doe Engineering Manager (XXX) XXX-XXXX John.Doe@XXXXX.org |
| Design Contract NTP: | |
| Design Duration in Months (from Contract Award to Award of Construction Contract): | |
| Construction Contract NTP | |
| Construction Duration in Months (from NTP to Final Completion): | |
| Construction Contract Value: | |
| Detailed Project Description: | |
| Provide an explanation for how this project is similar to the Project within this RFQ | |
| Key Personnel (to include Personnel Titles and Specific Project Tasks). | |
| Total Number of Change Orders and Number of Owner-requested Change Orders: | |

Attachment II
Evaluation Criteria Forms
Similar Projects and Past Performance
Project Table *(continued)*

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|-----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Project #3 Name: | |
| Utility Owner (Name, City, and State): | |
| Utility Representative Name, Title, and Current Contact Information (Phone and Email): | John Doe Engineering Manager (XXX) XXX-XXXX John.Doe@XXXXX.org |
| Design Contract NTP: | |
| Design Duration in Months (from Contract Award to Award of Construction Contract): | |
| Construction Contract NTP | |
| Construction Duration in Months (from NTP to Final Completion): | |
| Construction Contract Value: | |
| Detailed Project Description: | |
| Provide an explanation for how this project is similar to the Project within this RFQ | |
| Key Personnel (to include Personnel Titles and Specific Project Tasks). | |
| Total Number of Change Orders and Number of Owner-requested Change Orders: | |

Attachment II
Evaluation Criteria Forms
Similar Projects and Past Performance
Project Table *(continued)*

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|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Project #4 Name: | |
| Utility Owner (Name, City, and State): | |
| Utility Representative Name, Title, and Current Contact Information (Phone and Email): | John Doe Engineering Manager (XXX) XXX-XXXX John.Doe@XXXXX.org |
| Design Contract NTP: | |
| Design Duration in Months (from Contract Award to Award of Construction Contract): | |
| Construction Contract NTP | |
| Construction Duration in Months (from NTP to Final Completion): | |
| Construction Contract Value: | |
| Detailed Project Description: | |
| Provide an explanation for how this project is similar to the Project within this RFQ | |
| Key Personnel (to include Personnel Titles and Specific Project Tasks). | |
| Total Number of Change Orders and Number of Owner-requested Change Orders: | |

Attachment II
Evaluation Criteria Forms
Similar Projects and Past Performance
Project Table *(continued)*

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|-----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| Project #5 Name: | |
| Utility Owner (Name, City, and State): | |
| Utility Representative Name, Title, and Current Contact Information (Phone and Email): | John Doe Engineering Manager (XXX) XXX-XXXX John.Doe@XXXXXX.org |
| Design Contract NTP: | |
| Design Duration in Months (from Contract Award to Award of Construction Contract): | |
| Construction Contract NTP | |
| Construction Duration in Months (from NTP to Final Completion): | |
| Construction Contract Value: | |
| Detailed Project Description: | |
| Provide an explanation for how this project is similar to the Project within this RFQ | |
| Key Personnel (to include Personnel Titles and Specific Project Tasks). | |
| Total Number of Change Orders and Number of Owner-requested Change Orders: | |